

Gérez vos
appels d'offre
et contrats
en **un clic** !


**RAM
eSOURCING**



**Supplier
Guide**



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Response to a RFQ

In order to consult the calls for tenders, you must click on
sourcing → RFQs → My RFQs

The screenshot displays the RAM eSourcing portal interface. On the left, a 'Menu' sidebar is visible with the following items: Dashboard, Sourcing (highlighted in red), My Organisation, File Sharing, and User Management. The 'Sourcing' menu is expanded, showing a sub-menu with 'Projects', 'RFIs', 'RFQs' (highlighted with a red box), 'Contracts', and 'Published Opportunities'. The 'RFQs' item is further expanded, showing a sub-menu with 'My RFQs' (highlighted with a red box), 'RFQs Open to All Suppliers', and 'New Messages (last 30 days)'. The main content area shows a table titled 'RFx Open to All Suppliers' with columns 'Currently Open' and 'Next Closing Date'. The 'Currently Open' column shows a value of '0'. Below this table is a section titled 'My RFIs with Pending Responses'. On the right side of the interface, there is a section titled 'My RFQs with Pending Responses' which contains a table with the following data:

RFQ Title	Buyer Organisation	RFQ Closing Date/Time	Response Status
RFQ RAM	RAM	25/12/2018 17:00	No Response Prepared
AO O 1206	RAM	28/12/2018 12:00	Response To Be Submitted To Buyer

Below this table is a 'Quick Links' section with a 'Standard Links' subsection containing the following links: Organisation Profile, Published Opportunities, and My RFIs.

https://ram-esourcing-prep.bravosolution.com/esop/toolkit/neoatiation/JOINRfa.do?from=menu&reset=true



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Response to a RFQ

Click on the tab « RFQs opens to all suppliers » to find the list of the RFQs which is open to all suppliers

My RFQs

RFQs Open to All Suppliers

Filter By: All RFQs Enter Filter (type to start search)

	RFQ Code	RFQ Title	Project Code	RFQ Status	RFQ Closing Date/Time	Buyer Organisation	Response Status
1	AO_169	AO O 1206	DOSSIER_286	Running	28/12/2018 12:00	RAM	Response To Be Submitted To Buyer
2	AO_261	RFQ RAM	DOSSIER_411	Running			
3	AO_249	AO TCO	DOSSIER_405	Closed			
4	AO_250	Modèle AO restraint - Gestion multidevises	DOSSIER_407	Closed			
5	AO_248	Test Sara afretement	DOSSIER_404	Closed: To Be Evaluated	20/12/2018 15:39	RAM	Response Submitted To Buyer

You will find the list of RFQ which you are invited: Chose a RFQ and click on it to visualize the details

The bidder can consult the detail of the RFQ

Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Response.

RFQ Details

Messages (Unread 0)

Settings

Buyer Attachments (1)

My Response

Associated Users

Response Status

Response Status

Response To Be Submitted To Buyer

The bidder can consult the general information concerning the RFQ.

Overview

RFQ Code

AO_261

Title

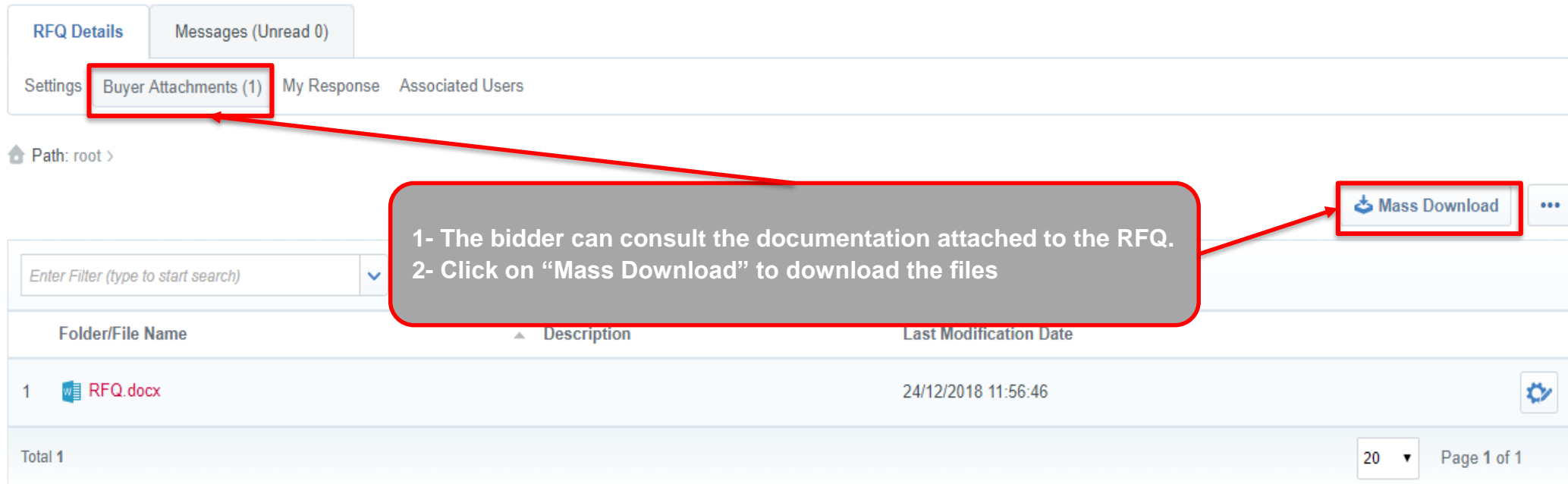
RFQ RAM

Detailed Description

Type of Supplier Access

By Invitation Only

The bidder can consult the detail of the RFQ



RFQ Details Messages (Unread 0)

Settings Buyer Attachments (1) My Response Associated Users

Path: root >

Enter Filter (type to start search) ▾

1- The bidder can consult the documentation attached to the RFQ.
2- Click on "Mass Download" to download the files

Folder/File Name	Description	Last Modification Date
1 RFQ.docx		24/12/2018 11:56:46

Total 1

20 ▾ Page 1 of 1



▼ RFQ: AO_261 - RFQ RAM

Project: DOSSIER_411 - afafafe 20122018

Closing Date: 25/12/2018 17:00:00

Response Last Submitted On: Not Submitted Yet

Path: root

1- Select the files that you want to download.

2- Click on "Mass Selected Files"

Download Selected Files

Cancel

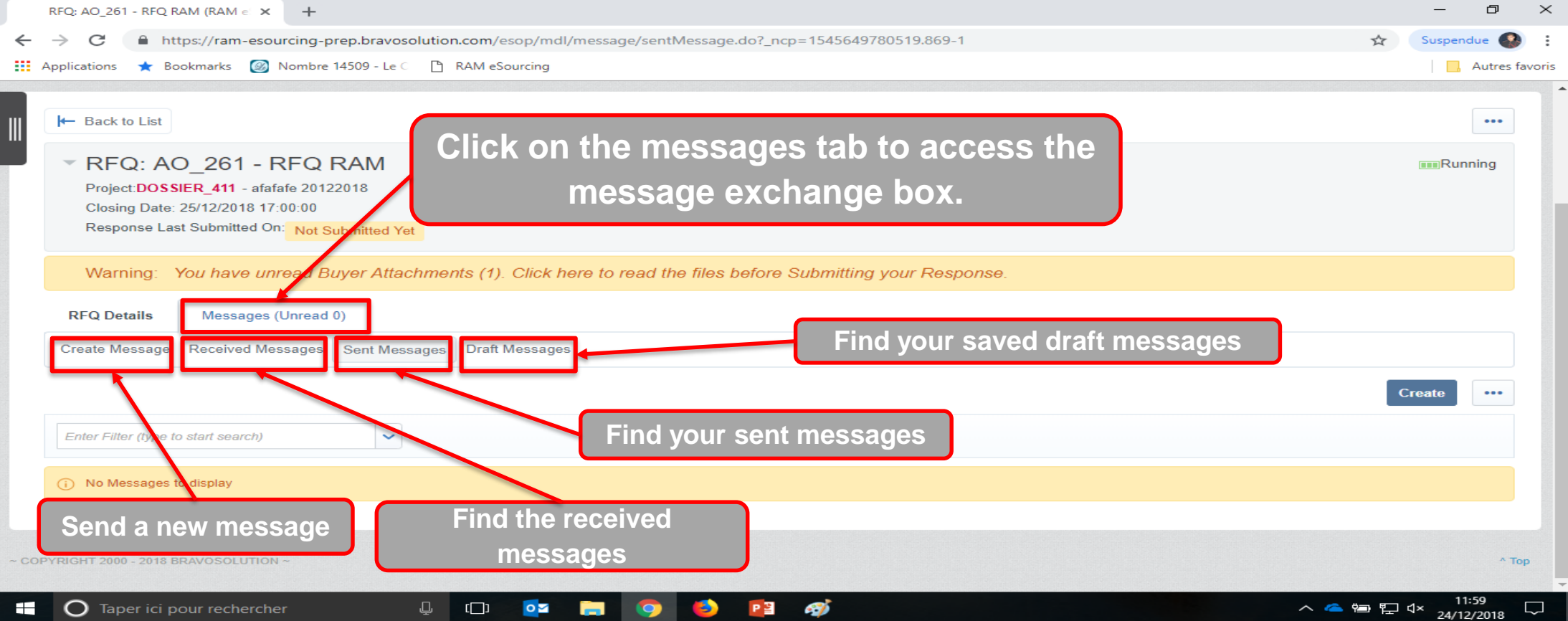
Mass Download List

	Folder/File Name	Size
1	<div><div><input checked="" type="checkbox"/></div><div>Object _ AO_261 - RFQ RAM/RFQ.docx</div></div>	

Total Files Selected: 1

Response to a RFQ

During the RFQ period, the supplier may exchange messages with the buyer if certain points need to be clarified.



RFQ: AO_261 - RFQ RAM (RAM e x +

https://ram-esourcing-prep.bravosolution.com/esop/mdl/message/sentMessage.do?_ncp=1545649780519.869-1

Suspendue

Applications Bookmarks Nombre 14509 - Le C RAM eSourcing

Autres favoris

Back to List

RFQ: AO_261 - RFQ RAM

Project: DOSSIER_411 - afafafe 20122018

Closing Date: 25/12/2018 17:00:00

Response Last Submitted On: Not Submitted Yet

Running

Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Response.

RFQ Details

Messages (Unread 0)

Create Message Received Messages Sent Messages Draft Messages

Find your saved draft messages

Find your sent messages

Find the received messages

Send a new message

Enter Filter (type to start search)

No Messages to display

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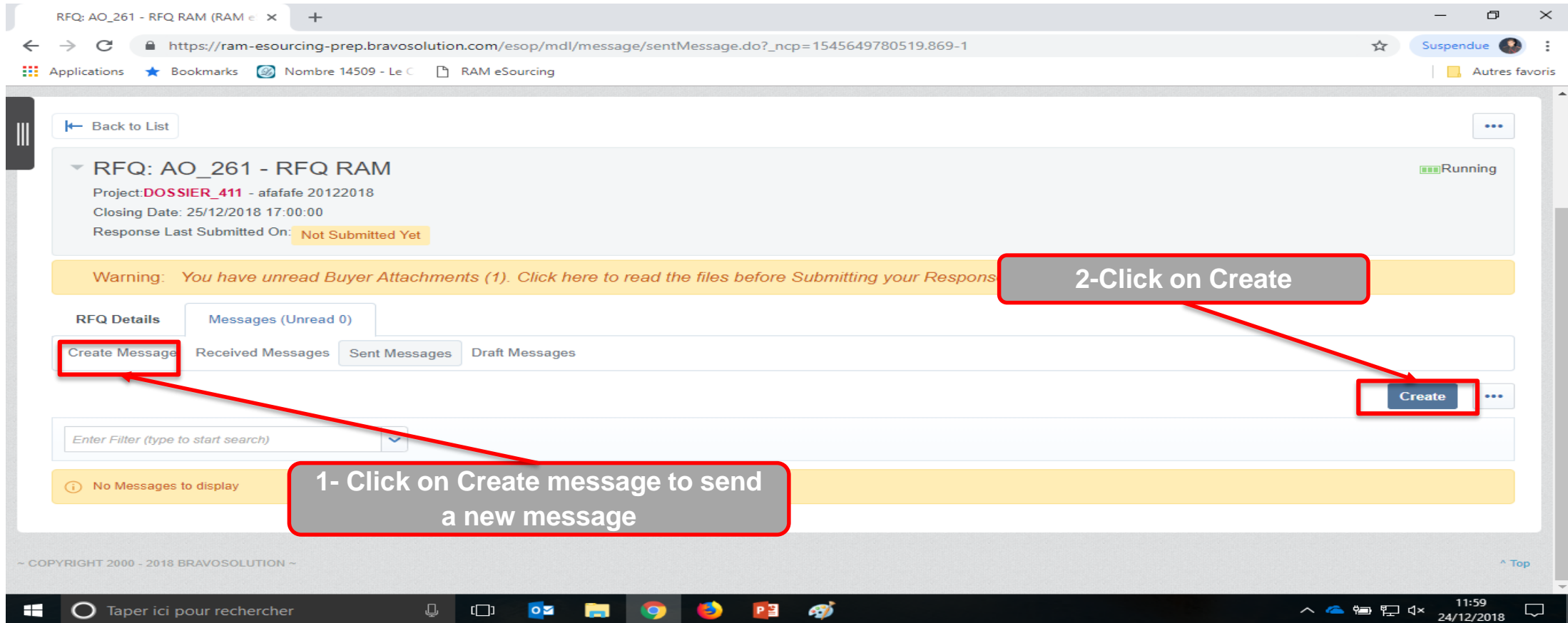
Top

Taper ici pour rechercher

11:59 24/12/2018

Response to a RFQ

During the RFQ period, the supplier may exchange messages with the buyer if certain points need to be clarified.



The screenshot displays the RAM eSourcing web application interface. The browser address bar shows the URL: https://ram-esourcing-prep.bravosolution.com/esop/mdl/message/sentMessage.do?_ncp=1545649780519.869-1. The page title is "RFQ: AO_261 - RFQ RAM (RAM eSourcing)". The main content area shows the RFQ details for "RFQ: AO_261 - RFQ RAM" with a status of "Running". The project is "DOSSIER_411 - afafafe 20122018", the closing date is "25/12/2018 17:00:00", and the response last submitted on is "Not Submitted Yet". A warning message states: "Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Responses". Below the warning, there are tabs for "RFQ Details", "Messages (Unread 0)", "Received Messages", "Sent Messages", and "Draft Messages". The "Create Message" tab is highlighted with a red box and an arrow pointing to it from a callout box that says "1- Click on Create message to send a new message". The "Create" button is also highlighted with a red box and an arrow pointing to it from a callout box that says "2-Click on Create". The bottom of the page shows the Windows taskbar with the time 11:59 and date 24/12/2018.

During the RFQ period, the supplier may exchange messages with the buyer if certain points need to be clarified.

Warning: You have unread Buyer Attachments (1). [Click here to read the files before Submitting your Response.](#)

Click on “send Message” to send your message

Send Message Save as Draft Cancel

Introduce the message

Message

Subject

Introduce the subject of the message

Click on “save as Draft” to save and send later the message

Attachments

Introduce the attachments

Attachments

Before the deadline, the supplier may respond to the RFQ

Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Response.

RFQ Details Messages (Unread 0)

Settings Buyer Attachments (1) **My Response** Associated Users

1- Click on tab My response.

Supplier Organisation Structure

This Bid is Submitted on Behalf of:
My Organisation Only (No consortium)

Create Response **Decline To Respond**

Click on Create Response to start answering to the RFQ

Click on “decline to Respond” if you decide not to make an offer to the RFQ

Before the deadline, the supplier may respond to the RFQ

Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Response.

RFQ Details

Messages (Unread 0)

Settings

Buyer Attachments (1)

My Response

Associated Users

Submit Response

Export/Import Response

My Response Summary

1.	Technical Response	Missing mandatory responses (2)	
2.	Commercial Response	Mandatory fields missing (2)	Total Price (excluding optional sections) 0

The RFQ have 2 sections:
1-technical response
2-Commercial Response


Before the deadline, the supplier may respond to the RFQ

[View Response Index Only](#)

1. Technical Response (Questions: 2)

Click on "Edit Response" to start answering the technical offer

[Edit Response](#)

1.1 Offre technique - Question Section		
Question	Description	Response
1.1.1 Delivery date	* Please confirm if you accept the delivery date	Yes
1.1.2 certificate	* Please attach your certificate	 RFQ.docx (0 KB)

Before the deadline, the supplier may respond to the RFQ

Click on "Save and close" → **Save and Return** | Save and Continue | Cancel | Validate Response

1. Technical Response (Questions: 2)

Chose a value to answer the question

Question	Description	Response
1.1.1 Delivery date	* Please confirm if you accept the delivery date	<div> Yes ▾ Yes No </div>
1.1.2 certificate	* Please attach your certificate	<div> + Click to attach file </div>

Fill in the answers to the consultation (fields marked with an * are mandatory, it will not be possible to publish the answer if these fields are not filled in)

Question	Description	Response
1.1.1 Delivery date	* Please confirm if you accept the delivery date	<div> Yes ▾ </div>
1.1.2 certificate	* Please attach your certificate	<div> + Click to attach file </div>

Attach file

Before the deadline, the supplier may respond to the RFQ

Edit Mode

Once you finish the technical response click on "Save and close"

Save and Return

[Save and Continue](#)

[Cancel](#)

[Validate Response](#)


1. Technical Response (Questions: 2)

1.1 Offre technique - Question Section		
Question	Description	Response
1.1.1 Delivery date	* Please confirm if you accept the delivery date	<div>Yes ▼</div>
1.1.2 certificate	* Please attach your certificate	<div>RFQ.docx (0 KB)</div> <div> Refresh Download Delete </div>

You can add any attachment as a complement

[Add/View Attachments](#)

Before the deadline, the supplier may respond to the RFQ

 No Attachments

2. Commercial Response (Line Items: 2, Questions: 0)

Click on "Edit Response" to start answering the commercial offer

 Edit Response

2.1 Section SC - Price Section

Item Code	Description	Item Remarks	Unit of Measurement	Quantity	Unit Price	Price	Comments	* Devise de réponse
2.1.1	* Item 2	Please introduce the unit price	One	---				MAD
2.1.2	* Item 1	Please introduce the unit price	One	---				MAD
Section Sub Total						0		

Before the deadline, the supplier may respond to the RFQ

2. Commercial Response (Line Items: 2, Questions: 0)

2.1 Section SC - Price Section

Item Code	Description	Item Remarks	Unit of Measurement	Quantity	Unit Price	Price	Comments	* Devise de réponse
2.1.1	* Item 2	Please introduce the unit price	One	1500	123	N. 512		MAD
2.1.2	* Item 1	Please introduce the unit price	One	600	123	N. 512		MAD
Section Sub Total						0		

Visualize the items and the remarks
(fields marked with an * are mandatory, it will not be possible to publish the answer if these fields are not filled in)

Introduce the Prices

Introduce your comments

Choose the currency

Before the deadline, the supplier may respond to the RFQ

Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Response.

RFQ Details

Messages (Unread 0)

Settings

Buyer Attachments (1)

My Response

Associated Users

Click on "Submit Response" to start answering to the RFQ

Submit Response

Export/Import Response

My Response Summary

1. Technical Response	All questions answered No additional attachments	
2. Commercial Response	All quoted items completed No additional attachments	Total Price (excluding optional sections) 0

Submit your completed Response to make it visible to the